



TREATMENT & RESEARCH AIDS CENTER
Centre de Traitement et de Recherche sur le SIDA

The Treatment and Research AIDS Centre (TRAC) seeks a highly motivated and hardworking individual to serve the following post in TRACplus.

Post : **Head Research, Monitoring and Evaluation (Re-advertized)**

Unit : **Research, Monitoring and Evaluation**

Supervisor : **Deputy Research Director**

Duration : **Open**

Attributions :

- Working with other units responsible for research in TRACplus in building capacities in research
- To take the lead at developing, update and disseminate appropriate tools for Monitoring & Evaluation of HIV/AIDS, malaria, TB and other Epidemics
- To establish appropriate indicators for HIV/AIDS, malaria, TB and Other Epidemics
- Collaborate in the development of norms and protocols for treatment and research of HIV/AIDS, malaria, TB and Other Epidemics
- To create norms and protocols for treatment and research of HIV/AIDS, malaria, TB and Other Epidemics
- To report national and internationally on critical indicators on HIV/AIDS, malaria, TB and Others Epidemics
- To be responsible for Monitoring & Evaluation of TRAC Plus programs and activities
- To provide support in design and implementation of other programs in care and treatment, VCT and PMTCT (HIV/AIDS); Care ,treatment and research on TB, Malaria and Other Epidemics
- To participate in training and supervision for national M & E system in collaboration with other partners in HIV/AIDS, malaria, TB and other Epidemics
- Lead TRACplus team in developing policies and guidelines to treatment and care of HIV/AIDS, Malaria and TB
- Lead TRACplus team in developing national standards and policies for HIV/AIDS, Malaria and TB in-service training
- Assist TRACplus' Director General in the integration of activities related to TB and Malaria in the mainstream of TRACplus activities
- Assist TRACplus' Research deputy director to bring TRACplus ART clinic to standards needed to conduct clinical trails and applied research.
- Work with the teaching hospitals and health institutions to incorporate medical innovations in the management of malaria, tuberculosis, HIV and AIDS as well as in the development of syllabi and requirements for continuous education in the areas of HIV/AIDS, Malaria and TB.
- Assist the Director General in managing all departments reporting to him/her and establish their reporting mechanisms.
- Manage and build the capacity of all staff under his/her supervision

Requirements:

- To be of Rwandan Nationality
- Medical Doctor with MPH or MSC with significant experience in Research
- Organizational skills
- Computer literate
- Excellent analytical, interpersonal, communication, technical writing and organizational skills
- Fluency in English or French is required and technical working skills (speaking and reading) in the other language

How to apply: if you are interested and meet the above qualifications, please do submit the following application letter, detailed CV, notified copies of degrees, copies of "Attestation des services rendus », copy of national identity card, and other necessary papers addressed to the Managing Director of TRAC at TRAC Office, opposite Intercontinental Hotel latest **26/01/ 2007 at 15:30 at the reception**. The file becomes the property of TRAC as soon as submitted.

N.B: Indicate the post applied for on top of the envelop

Done at Kigali, 11 January 2007

Dr. Anita ASIMWE

TRAC, Managing Director &
Head Task Force TRAC Plus